



FOOD CORPORATION OF INDIA

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ISO 9001: 2000 CERTIFIED

SPECIAL RECRUITMENT DRIVE - 2009 FOR SC-ST-OBC(NCL)

The FOOD CORPORATION OF INDIA, one of the largest Central Government Public Sector undertakings dealing with Foodgrains Management and Allied activities wishes to induct young and talented Management Trainees at the level of Managers in its different Cadres as well as Category III & IV personnel for manning posts in the District/Regional/Zonal establishments in Zonal Office (Mumbai), Maharashtra, Madhya Pradesh, Gujarat and Chhatisgarh Regions. Applications are invited from Indian Nationals belonging to SCs/STs/OBC-NCL only who fulfill the prescribed qualifications, experience and age etc. for the disciplines indicated below. PH Candidates belonging to SC/ST/OBC-NCL can also apply for the identified posts as per nature of disability indicated against the said posts as detailed below :

CATEGORY -II

| Post Code | Name of the Post | Scale of Pay | Stipend during training | Age as on 1.09.09 | Number of Vacancies | | | | Eligibility of PH Candidates as per nature of disability # |
|-----------|--|---------------------|-------------------------|-------------------|---------------------|----|---------|-------|---|
| | | | | | SC | ST | OBC-NCL | TOTAL | |
| 01 | Management Trainee - Manager (General) | Rs.8600-250-14600/- | Rs.8500/- | 28 Years | 00 | 00 | 01 | 01 | VH (B, LV) HH (PD) OH (OL, OA, BLA) |
| 02 | Management Trainee - Manager (Depot) | Rs.8600-250-14600/- | Rs.8500/- | 28 Years | 00 | 01 | 00 | 01 | VH (LV) HH {PD (with suitable aids)} OH (OA, OL) |

CATEGORY – III

| Post Code | Name of the Post | Scale of Pay | Gross emolument in the minimum scale of pay | Age as on 1.09.09 | Number of Vacancies | | | | Eligibility of PH Candidates as per nature of disability # |
|-----------|-------------------------------|----------------|---|-------------------|---------------------|----|---------|-------|--|
| | | | | | SC | ST | OBC-NCL | TOTAL | |
| 03 | Assistants Grade-II (Hindi) | Rs.5160-9500/- | Rs.11401/- | 28 Years | 01 | 00 | 01 | 02 | VH (B, LV) OH (OL, BL, BA) |
| 04 | Assistants Grade- III (Depot) | Rs.4820-8530/- | Rs.10650/- | 25 Years | 00 | 02 | 01 | 03 | VH (LV) HH (PD, D) OH (OL) |
| 05 | Assistants Grade- III (Genl.) | Rs.4820-8530/- | Rs.10650/- | 25 Years | 01 | 00 | 00 | 01 | VH (B, LV) HH (PD, D) OH (OA, OL, BL) |

| | | | | | | | | | |
|----|-----------------------------------|--------------------|------------|-------------|----|----|----|----|--|
| 06 | Typist (Hindi) | Rs.4820- 8530/- | Rs.10650/- | 25 Years | 01 | 00 | 00 | 01 | VH (B, LV) HH (PD, D) OH (OL, BL) |
| 07 | Electric Motor Driver (EMD) | Rs.4620- 8215/- | Rs.10208/- | 30 Years | 00 | 00 | 01 | 01 | PH Not eligible |

CATEGORY -IV

| Post Code | Name of the Post | Scale of Pay | Gross emolument in the minimum scale of pay | Age as on 1.09.09 | Number of Vacancies | | | | Eligibility of PH Candidates as per nature of disability # |
|-----------|------------------|--------------------|---|-------------------|---------------------|----|---------|-------|--|
| | | | | | SC | ST | OBC-NCL | TOTAL | |
| 08 | Watchman | Rs.3850- 4175/- | Rs.8507/- | 25 Years | 00 | 00 | 03 | 03 | OH (OL, BL) |
| 09 | Peon | Rs.3850- 4175/- | Rs.8507/- | 25 Years | 00 | 00 | 02 | 02 | VH (LV) HH (PD) OH (OL, OA) |

Nature of disability for which reserved

| | | | |
|--|-----------|-----|---|
| Persons with the Degree of Disability of 40% and above shall alone be eligible for applying for the PH Category. | VH | LV | Low Vision |
| | | B | Blind |
| | HH | PD | Partially Deaf |
| | | D | Deaf |
| | OH | OL | One Leg affected (R/L) |
| | | BL | Both Leg affected but not arms |
| | | OA | One Arm affected (R/L) |
| | | BA | Both arms affected – (a) impaired; (b) weakness of grip |
| | | BLA | Both legs and both arms affected |
| | | | |

All Pay scales are due for revision w.e.f. 01.01.2007

(A) QUALIFICATION & EXPERIENCE :

For Code No. 01, i.e. Management Trainee – Manager (General): Degree from a recognized University. Preference would, however, be given to those having a Post Graduate Degree/ Post Graduate Diploma of 2 Years full time duration or 3 years part time in Business Management; Industrial Relations/ MCA.

For Code No. 02, i.e. Management Trainee – Manager (Depot): Degree from a recognized University. Preference would, however, be given to those having a Post Graduate Degree/ Post Graduate Diploma of 2 Years full time duration or 3 years part time in Business Management; Industrial Relations/ MCA.

For Code No. 03, i.e. Asstt.Grade.II (Hindi) : Essential: (1) Degree of a recognized University with Hindi as a main subject, (2) Proficiency in English, (3) One year experience of translation from English to Hindi and vice-versa. Desirable: - Post Graduate qualification in Hindi.

For Code No. 04, i.e. Asstt.Grade.III (Depot): Graduate Degree from a recognized University.

For Code No. 05, i.e. Asstt.Grade.III (General): (i) Graduate Degree from a recognized University.

For Code No. 06, i.e. Typist (Hindi): (1) Graduate or equivalent. (2) 30 w.p.m. speed in Hindi typing. (3) Preference will be given to the candidates knowing bi-lingual typing (English and Hindi) and computer knowledge.

For Code No. 07 i.e. Electric Motor Driver (EMD): Middle Standard. Wireman Gr.II competency certificate. 3 years experience on maintenance of electrical installation works.

For Code No. 08, i.e. Watchman: Middle Standard Pass.

For Code No. 09, i.e. Peon: Middle Standard Pass.

The prescribed qualifications, experience and the age limit shall be reckoned as on 01.09.2009.

(B) SELECTION PROCESS :- The selection process for all categories (posts) consists of written test, group discussion and interview. For Category IV posts there will be no group discussion. The venue and schedule of written test will be intimated to individual applicant along with the admit card. The same will also be uploaded on the website link <http://specialtest.in/fci> The written test will be in two parts. Part I will consist of 60 multiple choice questions of the relevant technical discipline and Part II will consist of 60 multiple choice questions on general aptitude consisting of Reasoning, Data Analysis, Computer Awareness, General Awareness and Current Affairs. On qualifying the written test, GDs (for Category II & III) and interviews (all categories) will be held for short-listed candidates. It is essential to appear in every stage of the examination.

(C) RESERVATION AND RELAXATION:

1. The maximum age limit can be relaxed by 5 years in case of SC/ST candidates and 3 years for OBC candidates. For PH candidates belonging to SC/ST, age limit is relaxed by 15 years, while PH candidates belonging to OBC-NCL will get 12 years relaxation in age. Age shall be **reckoned as on 01.09.2009**.
2. In case of departmental employees, there is no age bar.
3. The aforesaid reservation is not applicable for OBC candidates falling within the creamy layer.
4. Age is additionally relaxed by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division in the State of Jammu and Kashmir during the period of 01.01.80 to 31.12.89. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from a) The District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or b) any other authority designated in this behalf by the Govt. of Jammu and Kashmir in the effect that she/he had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir, during the period from 01.01.80 to 31.12.89.

(D) GENERAL CONDITIONS:

1. All the posts carry IDA pattern pay scales and usual allowances such as CCA, HRA, Leave Travel Facilities etc. These scales carry DA on percentage basis. Gross emoluments would vary depending upon place of posting. Other benefits like CPF, Gratuity, Leave Travel Concessions, Leave Encashment, Medical Reimbursement, Conveyance Reimbursement, Lunch subsidy etc. shall be applicable as per the rules of Corporation as amended from time to time. Pay scale is due for revision w.e.f. 01.01.2007.
2. The Management Trainees will be put on training. On successful completion of training period, they will be absorbed as Managers in the pay scale of Rs.8600-250-14600. During the training period, the Management trainees are entitled to stipend of Rs.8500/- per month. They shall also be eligible for reimbursement of train / bus fare as per the rules and daily allowance is admissible when they will be sent to field office and/or other offices during the training. They shall not be reimbursed any lodging charges separately.

3. The selected candidates for the post of Management trainee will have to sign a bond of Rs.1,00,000/- (Rupees One lakh only) for serving the Corporation for a minimum period of 3 years, after completion of their training.
4. Employees of the Central/State Govt./Public Sector Undertaking should get their applications routed through proper channel to reach the Corporation on or before the last date prescribed. Direct application shall not be entertained.
5. Mere submission of application and fulfilling the eligibility criteria gives no right to any person for test/interview etc.
6. The number of vacancies mentioned above is subject to vary, depending upon the administrative exigencies. Further, filling up of these vacancies would be done subject to the outcome of the Writ Petitions pending in various Courts, if any.
7. **Do not send any copy of certificate alongwith the duly completed application form. Original certificates of the short listed candidates shall be verified at the time of interview.**
8. Application, not in the prescribed proforma or incomplete, shall be summarily rejected. Care should be exercised by the Departmental Candidates to forward their application through proper channel, within the stipulated date.
9. No correspondence will be entertained about the outcome of the application, at any stage.
10. **There will be a written Test for all applicants. Tests shall be conducted at Mumbai, Raipur, Ahmedabad and Bhopal.** Management reserves the right to change or cancel any test centre. The applicants should clearly give their preference of examination centre in the application form. **Group Discussion and Personal Interview** will be held for shortlisted applicants, intimation about which shall be sent later to the shortlisted candidates.
11. On qualifying the Written test, Typing test, Group Discussion and Personal Interview, eligible candidates will be appointed for the post applied for based on merit obtained by them.
12. All appointments will be subject to the Rules and Regulations of the Corporation, in-force from time to time.
13. The selected candidates are liable to be posted any where in West Zone (comprising MP, Chhattisgarh, Gujarat, Maharashtra Regions and Zonal Office (W), Mumbai).
14. No TA will be provided for the written test. However, for attending the Typewriting Test/ Group Discussion/Interview, candidates will be given 2nd Class Sleeper Rail Fare/Bus fare "To and Fro" (as per entitlement) by the shortest route, subject to production of Railway Ticket/Bus ticket.
15. Candidates should satisfy themselves that they fulfill the required qualifications, experience, etc. before applying for the post. In case it is found that information furnished by a candidate is defective in any manner, his/her candidature will be summarily rejected as and when it comes to the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished.
16. Any attempt to influence the Corporation in any manner would disqualify the candidate and lead to rejection of his candidature.

(E) HOW TO APPLY : To apply, follow the steps given below :

1. OBC-NCL Candidates have to send Demand Draft of Rs.300/- (Rupees Three Hundred only) drawn in favour of Food Corporation of India, payable at **MUMBAI**.
2. Application fee is not required for SC, ST and PH candidates.

3. Application can be submitted by a candidate only once and against only one of the posts, which means candidate has only ONE choice of selection of ONE of the posts offered. Hence, candidates should apply for the post, most suiting to his/her Qualifications, Experience, etc.
4. Application on plain paper in the Form appended below (type written in English) complete in all respects, is to be sent in an envelope superscribed "Application for the post (Name, Post Code No. of the post applied for, Category SC/ST/OBC-NCL)" so as to reach on or before **15/11/2009**. For candidates belonging to **J&K and NE States**, the last date for receipt of application will be **30/11/2009** at the address given below clearly mentioning the post applied for, should be submitted to :-

**POST BOX NO. 3076
LODHI ROAD
NEW DELHI – 110 003**

5. **Application received after closing date will not be entertained.**
6. **In addition to Offline mode, candidates can also apply Online on the website <http://specialtest.in/fci> as per the instructions given on the website.**